



Oversight and Governance

Chief Executive's Department

Plymouth City Council

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Delegated Decisions

Delegated Executive/Officer Decisions

Delegated Executive and Officer decisions are published and available at the following link - <https://tinyurl.com/ms6umor>

Cabinet decisions subject to call-in are published at the following link - <http://tinyurl.com/yddrql6>

Notice of call-in for non-urgent decisions must be given to the Democratic Support Unit by 4.30 pm on Monday 7 August 2023. Please note – urgent decisions and non-key Council Officer decisions cannot be called in. Copies of the decisions together with background reports are available for viewing as follows:

- on the Council's Intranet Site at <https://modgov/mgDelegatedDecisions.aspx>
- on the Council's website at <https://tinyurl.com/jhnax4e>

The decisions detailed below may be implemented on Tuesday 8 August 2023 if they are not called-in.

Delegated Decisions

I. Councillor Tudor Evans OBE, Leader of the Council:

- Ia L13 23/24 - Acceptance of Youth Investment Fund Grant **(Pages 1 - 14)**
- Ib L14 23/24 - Derriford Community Park – Phase 5 **(Pages 15 - 38)**
- Ic L15 23/24 - Youth Investment Fund Capital Grant from DCMS for Tinside Pool **(Pages 39 - 62)**

EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L13 23/24

Decision	
1	Title of decision: Acceptance of Youth Investment Fund Grant
2	Decision maker: Councillor Tudor Evans OBE, Leader of the Council
3	Report author and contact details: Chris Avent chris.avent@plymouth.gov.uk
4	<p>Decision to be taken:</p> <p>1. To formally enter into the Onward Grant Agreement and accept the grant award from Youth Investment Fund of £3.463m (£2.790m Capital and £0.674m Revenue) under the Terms of the Onward Grant Agreement.</p> <p>The Grant provides funding for capital investment in built assets at strategic sites in the city – Derriford Community Park and Tinside – to enable increased provision of youth engagement activity in the natural spaces at these sites. It also provides funding for the grant period to invest in building the programme of activities for young people to engage with at these sites.</p>
5	<p>Reasons for decision:</p> <p>The decision is required to enable Plymouth City Council to accept the grant offer from the Youth Investment Fund to provide funding to progress capital and revenue activity to stimulate youth activity in partnership between Environmental Planning, Youth Services and Livewell South West at two sites – Derriford Community Park and Tinside – until March 2025.</p> <p>Separate Business Cases and Executive Decisions will deal with the allocation of the grant money against specific activity.</p>
6	<p>Alternative options considered and rejected:</p> <p>Do nothing, do not utilise, and therefore lose the Youth Investment Funding to progress delivery of the Joint Local Plan objectives.</p>
7	<p>Financial implications and risks:</p> <p><u>Expenditure</u></p> <p>Capital Expenditure = £2.790m</p> <p>Revenue expenditure = £0.674m</p> <p><u>Income - Grant funding secured</u></p> <p>Youth Investment Fund = £3.463m</p> <p>The risk that the award presents is low as all funding is external and the terms of the grant agreement do not pose any undue risks or liabilities on PCC.</p>

The key terms of the Grant Agreement are:

The purpose of the Grant from DCMS is to advance the objectives of YIF Phase 2, as set out in the YIF Onward Grant Agreement, without limitation, to:

- create, expand and improve local youth facilities and their services, in order to drive positive outcomes for young people, including improved mental and physical wellbeing, and skills for life and work;
- build/preserve youth facilities that are fit for purpose in left behind areas including having a developed a business plan by March 2025 to make the facility financially sustainable and undertaking training/capability building to improve their marketing and revenue generation skills by 31st March 2025;
- develop environmentally sustainable youth facilities;
- drive improvements in youth sector capability;
- improve access, participation and short-term wellbeing of young people including having at least one trained worker/volunteer trained to a recognised qualification in youth work within 12 months of opening;
- improve the evidence base for the youth sector.

The fund can only be used to meet the Project Objectives in relation to the Project and in accordance with the terms and conditions set out in the Onward Grant Agreement. The Grant shall not be used for any other purpose without the prior written agreement of the Funder.

The grant will fund agreed costs and activity set out in the terms of the Onward Grant Agreement until 31st March 2025.


8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
		x		in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions	03 July 2023		
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<u>Corporate Plan</u> Green investment, jobs, skills and better education <u>Joint Local Plan</u> PLY041 Derriford Community Park		

		<p><u>Plymouth Plan</u></p> <p>SOI – Delivering a healthy city</p> <p>HEA7 - Optimising the health and wellbeing benefits of the natural environment</p> <p>There are two further Business Cases and Executive Decisions alongside this one to allocate the funds stemming from the Youth Investment Fund. These are for specific detailed investment packages for Derriford Community Park and Tinside. Please refer to these for the detail of the capital budget allocation.</p>
10	Please specify any direct environmental implications of the decision (carbon impact)	<p>This programme of works aligns with and supports the delivery of the Plymouth Net Zero Action Plan by delivering a programme of works that will enable communities to engage and learn about; Climate change Adaptation, Education/Engagement/Enabling conditions, Biodiversity and Ocean and Waterways. All these elements are PCC commitments to being a carbon neutral organisation by 2030.</p>

Urgent decisions

11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	x	
		No		(If no go to section 14)
13b	Which other Cabinet member's	Councillor Briars-Delve, Cabinet Member for		

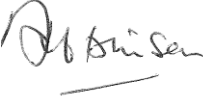
	portfolio is affected by the decision?	Environment and Climate Change; Councillor Lowry, Cabinet Member for Finance.	
I3c	Date Cabinet member consulted	08 June 2023	
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director of Place
		Date consulted	01 June 2023
Sign-off			
I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS 24 23/24
		Finance (mandatory)	CH 21.07.23 1237
		Legal (mandatory)	LS/00001312/AC/1/24/7/23
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	N/A
		Procurement (if applicable)	N/A
Appendices			
I7	Ref.	Title of appendix	
	A	Equalities Impact Assessment YIF	
Confidential/exempt information			
I8a	Do you need to include any confidential/exempt information?	Yes	If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is

		No	x	not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below.						
				Exemption Paragraph Number						
				1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:									
Background Papers										
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.									
Title of background paper(s)				Exemption Paragraph Number						
				1	2	3	4	5	6	7
Cabinet Member Signature										
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.									
Signature						Date of decision				
								31/07/2023		
Print Name		Councillor Tudor Evans OBE, Leader of the Council								

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EQUALITY IMPACT ASSESSMENT – YOUTH INVESTMENT FUND GRANT

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): This is the person completing the EIA template.	Chris Avent	Department and service:	Place, Street Services, Environment Planning, Green Estate Team	Date of assessment:	15/06/23
Lead Officer: Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Philip Robinson	Signature:		Approval date:	04/07/2023
Overview:	<p><i>The decision is required to enable PCC to accept the grant offer from the Youth Investment Fund to provide funding to progress capital and revenue activity at two sites – Derriford Community Park and Tinside – until March 2025.</i></p> <p><i>Separate Business Cases and Executive Decisions will deal with the allocation of the grant money against specific activity.</i></p> <p><u>Key risks</u></p> <p><i>Not delivering the projects will result in:</i></p> <ul style="list-style-type: none"> - <i>lost revenue/income generating opportunities that are required to enable DCP to become a financially self-sustaining site as per the DCP Commercial Model.</i> - <i>Failure to achieve JLP (PLY041) objective and support cross sector delivery of key objectives in the Plymouth Plan</i> <p><i>Failure to take this investment proposal forward would see PCC miss the opportunity to utilise external funding secured to progress the development and delivery of a strategic green space and JLP policy objective. The Council would need to return over £3m to external funders and suffer negative reputational impact.</i></p>				
Decision required:	To formally accept grant award from Youth Investment Fund of £3.463m (£2.790m Capital and £0.674m Revenue) under the Terms of the Onward Grant Agreement.				

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

<p>Potential external impacts: Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?</p>	Yes		No	x
<p>Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?</p>	Yes		No	x
<p>Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)</p>	Yes		No	x
<p>If you do not agree that a full equality impact assessment is required, please set out your justification for why not.</p>	<p>There is no negative impact to service users, communities or residents with protected characteristics, nor any PCC employees. The project is open to all, and delivery of the Youth Investment Fund activity will contribute to the health and wellbeing of residents and communities across Plymouth.</p> <p>In fact it is considered that as the project is open to all, delivery of the Youth Investment Fund activity will contribute positively to the health and wellbeing of residents, communities and many groups with protected characteristics across Plymouth.</p>			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

Protected characteristics (Equality Act, 2010)	Evidence and information (e.g. data and consultation feedback)	Adverse impact	Mitigation activities	Timescale and responsible department
	<p>All data is from the 2011 Census except for age and sex which has been updated with 2021 data. Data will be updated with the 2021 Census data as it becomes available.</p>			

<p>Age</p>	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>			
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited ‘a lot’ because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited ‘a little’ because of a physical or mental health problem (2021 Census)</p>			

<p>Care experienced individuals (Note that as per the Independent Review of Children’s Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>			
<p>Gender reassignment</p>	<p>0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).</p>			
<p>Disability</p>	<p>9.4 per cent of residents in Plymouth have their activities limited ‘a lot’ because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited ‘a little’ because of a</p>			

	physical or mental health problem (2021 Census)			
Marriage and civil partnership	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 per cent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>			
Pregnancy and maternity	The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.			
Race	<p>In 2021, 94.9 per cent of Plymouth's population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>			
Religion or belief	48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of			

	<p>the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth’s population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>			
Sex	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>			
Sexual orientation	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>			

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	N/A		

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Celebrate diversity and ensure that Plymouth is a welcoming city.	N/A		
Pay equality for women, and staff with disabilities in our workforce.	N/A		

Supporting our workforce through the implementation of Our People Strategy 2020 – 2024	N/A		
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.	N/A		
Plymouth is a city where people from different backgrounds get along well.	N/A		

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EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER


Executive Decision Reference Number – L14 23/24

Decision	
1	Title of decision: Derriford Community Park – Phase 5
2	Decision maker: Councillor Tudor Evans OBE, Leader of the Council
3	Report author and contact details: Jerry Griffiths jerry.griffiths@plymouth.gov.uk
4	<p>Decision to be taken:</p> <ol style="list-style-type: none"> 1. To approve the Business Case Allocating £1,615,746.40 for the project into the Capital Programme funded externally by SI06, Youth Investment Fund and Urban Innovation Actions Fund as attached to this Decision Report (Appendix A). 2. To authorise the procurement process to appoint external contractors to deliver these capital projects during 2023/24 and 2024/25 3. To authorise the Service Director for Street Services to approve business cases and award contracts relating to this project where they would otherwise not have authority to do so within the Contract Standing Orders.
5	<p>Reasons for decision:</p> <p>The decision is required to enable £1,615,746.40 of external funding (already secured) to deliver a package of projects (Phase 5) at Derriford Community Park (DCP) via the capital programme, appoint contractors to carry out the work and ensure the proper delegation is in place to enable the project to progress.</p> <p>DCP is a valuable resource for the city - in particular children and young people. These new facilities will enable us to grow our offer to young people and in doing so, benefit their mental and physical health, whilst providing education and training opportunities and nature-based play. DCP is also a key site delivering priorities of the Urban Pioneer Partnership, a strategic 10 year partnership with the National Trust.</p> <p>These projects will create improved, income generating facilities to enable DCP to achieve financial self-sustainability as per the DCP commercial model.</p> <p>Successful delivery of DCP is critical in ensuring that the Northern Growth area of the city is viable and sustainable enabling both housing and transport infrastructure, through the provision of a new park in line with the JLP (PLY041). It will deliver multi-sector corporate 'Plymouth Plan' objectives for health and wellbeing, education and skills and economic. It will level up access to high quality green space for the North of the city and add £36m per annum to the city driving an additional 1.2m visits to green space and the associated health and wellbeing benefits to communities (Vivid Economics, 2020).</p>

6	<p>Alternative options considered and rejected:</p> <p>Do nothing, do not utilise, and therefore lose the Urban Innovative Action, S106 funds, Youth Investment Funding to progress delivery of the Joint Local Plan (PLY041).</p>			
7	<p>Financial implications and risks:</p> <p><u>Expenditure</u></p> <p>Capital Expenditure (Hayloft renovation, Cabin, wildlife enclosure, access network + contingency)</p> <p>= £1,615,746.40</p> <p><u>Income - Grant funding secured</u></p> <p>UIA fund (Capital) 2023/2024 = £ 252,444.59</p> <p>Section 106 = £376,549.72</p> <p>Youth Investment Fund = £986,752.09</p> <p>The risk that the award presents is low as all funding is external, secured and provides for all capital items against.</p>			
8	<p>Is the decision a Key Decision? (please contact Democratic Support for further advice)</p>	Yes	No	<p>Per the Constitution, a key decision is one which:</p>
			x	<p>in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total</p>
			x	<p>in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million</p>
			x	<p>is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.</p>
<p>If yes, date of publication of the notice in the Forward Plan of Key Decisions</p>	N/A			
9	<p>Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:</p> <p><u>Corporate Plan</u> A green, sustainable city that cares about the environment</p> <p><u>Joint Local Plan</u> PLY041 Derriford Community Park</p> <p><u>Plymouth Plan</u> SO1 – Delivering a healthy city HEA7 - Optimising the health and wellbeing benefits of</p>			

		the natural environment		
10	Please specify any direct environmental implications of the decision (carbon impact)	This programme of works aligns with and supports the delivery of the Plymouth Net Zero Action Plan by delivering a programme of works that will enable communities to engage and learn about; Climate change Adaptation, Education/Engagement/Enabling conditions, Biodiversity and Ocean and Waterways. All these elements are PCC commitments to being a carbon neutral organisation by 2030.		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members' portfolios affected by the decision?	Yes	x	
		No		(If no go to section 14)
13b	Which other Cabinet member's portfolio is affected by the decision?	Councillor Briars-Delve, Cabinet Member for Environment and Climate Change; Councillor Lowry, Cabinet Member for Finance.		
13c	Date Cabinet member consulted	08 June 2023		
14	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes		If yes, please discuss with the Monitoring Officer
		No	x	

15	Which Corporate Management Team member has been consulted?	Name	Anthony Payne					
		Job title	Strategic Director of Place					
		Date consulted	01 June 2023					
Sign-off								
16	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS 25 23/24					
		Finance (mandatory)	DJN.23.24.45					
		Legal (mandatory)	EJ/1098/15.6.23					
		Human Resources (if applicable)	N/A					
		Corporate property (if applicable)	C6497.DW.15.2023					
		Procurement (if applicable)	SN/PS/685/ED/0623					
Appendices								
17	Ref.	Title of appendix						
	A	DCP Phase 5 business case including Exec Summary as Briefing Note.						
	B	Equalities Impact Assessment						
Confidential/exempt information								
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)				
		No	x					
		Exemption Paragraph Number						
		1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:							
Background Papers								
19	Please list all unpublished, background papers relevant to the decision in the table below.							

	Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.						
Title of background paper(s)	Exemption Paragraph Number						
	1	2	3	4	5	6	7
Cabinet Member Signature							
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act (2010) and those who do not. For further details please see the EIA attached.						
Signature			Date of decision	31/07/2023			
Print Name	Councillor Tudor Evans OBE, Leader of the Council						

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CAPITAL INVESTMENT BUSINESS CASE

Derriford Community Park – Phase 5



EXECUTIVE SUMMARY

The proposal is to invest capital funds from external sources which have been secured to develop facilities at Poole Farm. Approval for this business case is sought to enable **£1,615,746.40** of external funding (already secured) to be allocated towards the delivery of a package of projects (Phase 5) at Derriford Community Park (DCP) via the capital programme.

DCP is a valuable resource for the city - in particular children and young people. These new facilities will enable us to grow our offer to young people by providing year round classroom/therapy space and WC facilities, and in doing so, benefit their mental and physical health - whilst providing education and training opportunities and nature-based play. DCP is also a key site delivering priorities of the Urban Pioneer Partnership, a strategic 10 year partnership with the National Trust.

These projects will create improved, income generating facilities to enable DCP to achieve financial self-sustainability as per the DCP commercial model (attached).

Successful delivery of DCP is critical in ensuring that the Northern Growth area of the city is viable and sustainable enabling both housing and transport infrastructure, through the provision of a new park in line with the JLP (PLY041). It will deliver multi-sector corporate 'Plymouth Plan' objectives for health and wellbeing, education and skills and economic. It will level up access to high quality green space for the North of the city and add £36m per annum to the city driving an additional 1.2m visits to green space and the associated health and wellbeing benefits to communities (Vivid Economics, 2020).

Capital projects included within Phase 5:

Access Network Improvements: Complete the design and construction of the final elements of the multi-use access network opening up 40ha of new Community Park and Local Nature Reserve to visitors.

Hayloft Renovation: Renovations of the Old Hayloft (currently derelict) to provide a first floor and additional (year-round) welfare facilities for site users and a nature interpretation space for visitors.

Construct timber 'cabin' building – Design and construct a new timber building, providing year-round eco-therapy, training and teaching space connected to the outdoor environment

Wildlife Enclosure Re-instatement: Complete the reinstatement of the wildlife enclosure by installing new in channel fences to enable the return of a pair of beavers to the Bircham Valley and complete the urban re-wilding enclosure

Key risks

Not delivering the projects will result in:

- lost revenue/income generating opportunities that are required to enable DCP to become a financially self-sustaining site as per the DCP Commercial Model.
- Failure to achieve JLP (PLY041) objective and support cross sector delivery of key objectives in the Plymouth Plan
- Fewer indoor spaces for young people to use to improve physical and mental wellbeing.
- No innovative, DCP based YIF funded programmes of eco-therapy or Green Youth Services for children and young people across the city

Failure to take this investment proposal forward would see PCC miss the opportunity to utilise external funding secured to progress the development and delivery of a strategic green space and JLP policy objective. The Council would need to return over £1m to external funders and suffer negative reputational impact.

SECTION I: PROJECT DETAIL

Project Value (indicate capital or revenue)	£1,615,746.40 (Capital)	Contingency (show as £ and % of project value)	£247,058 15%
Programme	Environmental Planning	Directorate	Place - SS
Portfolio Holder	Cllr Briars-Delve	Service Director	Philip Robinson
Senior Responsible Officer (client)	Kat Deeney	Project Manager	Jerry Griffiths
Address and Post Code	Poole Farm, Plymbridge Road, Estover, Plymouth, PL6 8NF	Ward	Moor View

Current Situation:

Derriford Community Park (DCP) is setting the blueprint for Future Parks nationally. Growing people, nurturing enterprise and enabling a positive transition to net zero.

Situated to the north of the city, it is the first in a new generation of Parks. DCP encompasses 147 hectares of strategic green space in the north of the city made up of the beautiful Forder, Seaton and Bircham Valley Local Nature Reserves with Poole Farm, one of the last remaining working farms in Plymouth, located at the heart of the Park. The [DCP Masterplan](#) produced in 2012 set out the vision for the Park after wide consultation with the public and business.

Environmental Planning is leading the development and delivery of **DCP (JLP Policy - PLY041)** – an innovative project to deliver a new strategic green space for the north of the city, **widely recognised to be delivering multiple PCC objectives** whilst **using innovative approaches to finance** to enable the development of enterprise in the Park to support the long term management costs of the Park.

Delivery of DCP is critical in ensuring that the Northern Growth area of the city is viable through delivery of 860 new homes and the Forder Valley Link Road. The planning approval for all schemes are interdependent in recognition of the importance of each element of infrastructure to local communities and the city.

The value of the proposals for park infrastructure set out in this business case have been modelled using nationally recognised methodology by Vivid Economics as part of the Future Parks programme. The results are significant – **the successful delivery of DCP would add £36m per annum to the city and local communities by driving an additional 1.2m visits to green space and the associated health and wellbeing benefits to residents.**

We have an innovative partnership with the National Trust, both partners committed to utilising Derriford Community Park and other Green/Blue sites to help **meet the needs of Children and Young People and deliver the priorities of the PCC/National Trust's 10-year strategic Urban Pioneer Partnership.**

We have used a Systems Leadership approach supported by the Green Minds Project to engage with internal and external stakeholders across a wide range of sectors since 2020. This cross sector work has confirmed outcomes and benefits that the Park can deliver for the City, funding

options and crucially, how **DCP can efficiently and effectively deliver multi-sector corporate objectives**. This process has ensured that the Next Steps of the Community Park can deliver an essential service with a wide range of benefits for PCC and the City. The themes have included:

- Education
- Health and Wellbeing
- Economic Development & Social Enterprise
- Food and Sustainable Transport.

This multi sectoral approach to developing DCP Phase 5 will support the delivery of the following 'Plymouth Plan objectives:

SO1 – Delivering a healthy city

HEA2 - Delivering the best outcomes for children, young people and families

HEA7 - Optimising the health and wellbeing benefits of the natural environment

GRO2 - Delivering skills and talent development

HEA1 - Addressing health inequalities, improving health literacy

HEA6 - Delivering a safe, accessible, sustainable and health-enabling transport system

INT6 - Enhancing Plymouth's 'green city' credentials

Plymouth Visitor Strategy – Blue/ Green destination, Supports Plymouth Social Enterprise City and FAB city status

The Youth Investment Fund (YIF) is providing £986,752.09 of capital monies to enable the creation of facilities for children and young people's services at Poole Farm. This capital investment comes with £230k of revenue funds to deliver new ecotherapy and 'Green Youth Services'. The bid was a partnership approach between the Green Estate Team, Community Connections and Livewell Southwest. This financial boost will enable Derriford Community Park to realise ambitions becoming and a valuable asset for children and young people (including SEND), PCC's Children Services and Community Connections teams and Children and Adolescent Mental health Services.

Green Minds, The EU Urban Innovative Action funded project has contributed a total of £520k of funding into Derriford Community Park, a key investment site of the project. The aims are to rewild people and places, by putting nature at the heart of our decision making in Plymouth, recognising its role and shaping a healthy future for all. £252,444.59 of Green Minds funding is allocated to Phase 5 projects.

To date the project has secured £2.881m capital funds which have contributed to:

- Renovations of some buildings at Poole Farm to provide office, meeting & training space
- Biodiversity improvements to the Community Park site
- TCF Strategic Cycle Network
- Community hub for participation and volunteer activity

Proposal:

The proposal is to invest capital funds from external sources which have been secured to develop facilities at Poole Farm in 2023/24 and 24/25. These funds will be used to deliver the facilities in Phase 5 (see Section 4 below) that will provide additional space to complement existing and enable expansion of activities delivered on site, providing social value for the community as well as sustainable revenue streams in line with the Business/Commercial Model developed for the site. The investment will be used to procure external contractors to deliver:

- Complete renovation work on the Hayloft to provide a first floor and additional (year – round) welfare facilities for site users and a nature interpretation space for visitors.
- Design and construct a new timber building, providing year-round eco-therapy, training and teaching space connected to the outdoor environment
- Complete the reinstatement of the Wildlife enclosure to enable the return of a pair of beavers to the Bircham Valley and complete the urban re-wilding enclosure
- Complete the design and construction of the access network to the Community Park

A multi-sectoral approach included discussions and connections generated by recent round of stakeholder workshops have shaped the proposals for this capital investment in new enterprise hub facilities for the Community Park at Poole Farm.

All of the new infrastructure will be functional, affordable and built according to the highest environmental and sustainability standards, in keeping with Poole Farm as an exemplar of innovation and sustainability, whilst utilising and complimenting the fantastic natural assets of the site.

Failure to take this investment proposal forward would see PCC miss the opportunity to utilise external funding secured to progress the development and delivery of a strategic green space and JLP policy objective. The Council would need to return over £1m to external funders and suffer negative reputational impact.

Milestones and Date:

Contract Award Date	Start On Site Date	Completion Date
June 2023	June 2023	April 2025

SECTION 2: PROJECT RISK, OUTCOMES AND BENEFITS

Risk Register: *The Risk Register/Risk Log is a master document created during the early stages of a project. It includes information about each identified risk, level of risk, who owns it and what measures are in place to mitigate the risks (cut and paste more boxes if required).*

Potential Risks Identified		Likelihood	Impact	Overall Rating
Risk	Planning approval conditions unable to be met	Low	Medium	Low
Mitigation	Planning approval in place and clear set of conditions	Low	Medium	Low
Calculated risk value in £ (Extent of financial risk)	£25k	Risk Owner	Chris Avent	
Risk	Project costs increase and insufficient funds to complete project delivery	Low	Medium	Low
Mitigation	Suitable contingency in place	Low	Low	Low
Calculated risk value in £ (Extent of financial risk)	£100k	Risk Owner	Chris Avent	
Risk	Unable to secure suitable tenancy/ hire of facilities	Medium	Low	Low
Mitigation	Proactive partnership work ongoing to secure this	Low	Low	Low
Calculated risk value in £ (Extent of financial risk)	£50k	Risk Owner	Chris Avent	
Risk	Covid-19 (or other unforeseen event) delaying project delivery and take up of services	Low	Medium	Medium
Mitigation	Covid-19 RA in place to manage risk with partners	Low	Medium	Medium
Calculated risk value in £ (Extent of financial risk)	£50k	Risk Owner	Chris Avent	

Outcomes and Benefits

List the outcomes and benefits expected from this project.

*(An **outcome** is the result of the change derived from using the project's deliverables. This section should describe the anticipated outcome)*

*(A **benefit** is the measurable improvement resulting from an outcome that is perceived as an advantage. Benefits are the expected value to be delivered by the project, measurable whenever possible)*

Financial outcomes and benefits:

Non-financial outcomes and benefits:

<ul style="list-style-type: none"> DCP Commercial Model (attached): Year 5 = covering all staffing and site costs + a forecasted £26,000 per annum surplus (to be re-invested into site an wider green space development work Year 10 = Covering all staffing and site costs plus £20,000 per year surplus This includes a £10,000 per annum sinking fund Unlocked additional external investment to support the development of the Park. Enable long-term financial self-sustainability of Derriford Community Park £36 million p.a. in benefits to community from Health and Wellbeing, increase in house prices and carbon sequestration (based on forecasted 1.6 million visits to the park p.a. <i>Vivid Economics, 2020</i>) 	<ul style="list-style-type: none"> Delivery of JLP Policy - PLY041 New park for the north of the city, levelling up access to high quality green space and the associated benefits across the city. Increased no. of visitors to the city for day and overnight trips. Wildlife enclosure will provide additional 'out of season' visitor attraction for the city These Capital projects will enable delivery of city wide objectives in the Plymouth plan by working in partnership with education and health sectors Deliver priorities of the Urban Pioneer Partnership, a strategic 10 year partnership with the National Trust. New Green Skills training and career path programme focused on environmental and low carbon jobs Delivering health and wellbeing benefits through co-delivery with health sector using new facilities.
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Low Carbon	
What is the anticipated impact of the proposal on carbon emissions	<p>The proposal is expected to have a positive impact overall on carbon emissions – see climate wheel below.</p> <p>All construction projects deigned to exemplars of carbon efficiency, energy efficiency and low energy usage. The beaver project will demonstrate carbon sequestration, biodiversity benefits and reductions to flooding downstream.</p>
How does it contribute to the Council becoming Carbon neutral by 2030	<p>This programme of works aligns with and supports the delivery of the Plymouth Net Zero Action Plan by delivering a programme of works that will enable communities to engage and learn about; Climate change Adaptation, Education/Engagement/Enabling conditions, Biodiversity and Ocean and Waterways. All these elements are PCC commitments to being a carbon neutral organisation by 2030.</p>
Have you engaged with Procurement Service?	
	Yes
Procurement route options considered for goods, services or works	<p><i>Simone Newark:</i></p> <p><i>'Procurements for Hayloft Renovations Phase 2 and Timber building are yet to be undertaken. There is likely to be various procurements required for design/consultancy and construction elements for these projects. In line with the Council's Contract Standing Orders (CSO) Key Thresholds Table 1 – Quotation and Tendering, the following procurement route options include:</i></p>

	<p><u>Below GPA Threshold procurement process</u></p> <p>An 'Invitation to Tender' (ITT) process is followed with or without advertisement. With a non-advertised ITT process, you have to invite a minimum of 3 suppliers to submit a formal quotation, with 2 from PL postcodes where possible. This is a one-stage process which comprises suitability assessment criteria and contract award criteria. The contract will be awarded to the most economically advantageous tender (MEAT). With this option, the suppliers invited to quote will be selected by the Council. The Council can select any supplier it thinks is capable of completing the project including local suppliers within the PL postcode. Formal advertisement of opportunity is optional for a procurement below the procurement regulations threshold value.</p> <p><u>Utilising Framework</u></p> <p>There is the option to use Predetermined Framework Agreements. Options via a framework may include direct award or mini competition. These frameworks will have already been through a wide competitive process and procured in accordance with Public Contract Regulations. Suppliers on the frameworks will be pre-qualified as they have already been through a vetting process, therefore no suitability assessment will be required to be undertaken.</p> <p>Procurements for Hayloft Renovations Phase 1, Wildlife enclosure and access network improvements have already been completed under previous business cases.'</p>
<p>Procurements Recommended route.</p>	<p>'The recommendation will be that a subsequent procurement route options analysis will be undertaken between the department and procurement to determine the procurement routes which will represent best value for the Council. Formal sign off will be sought for the recommended route, which will be in accordance with the Council's Contract Standing Orders and Public Contract Regulations 2015'</p>
<p>Who is your Procurement Lead?</p>	<p>Construction – Simone Newark Design/Consultancy – Kim Kingdom</p>
<p>Is this business case a purchase of a commercial property</p>	<p>No</p>
<p>If yes then provide evidence to show that it is not 'primarily for yield'</p>	<p>NA</p>
<p>Which Members have you engaged with and how have they been consulted (including</p>	<p>Cllr Wakeham – Portfolio holder for Environment and Street Scene,</p>

the Leader, Portfolio Holders and Ward Members)

SECTION 4: FINANCIAL ASSESSMENT

Breakdown of project costs including fees surveys and contingency	Prev. Yr. £	23/24 £	24/25 £	25/26 £	26/27 £	Future Yrs. £	Total £
Hayloft renovation		£673,082.25	£111,627.00				£784,709.25
New Cabin training facility	N/A	£244,325.30	£122,162.65				£366,487.95
Wildlife enclosure	N/A	£134,846.52					£134,846.52
Access network	N/A	£82,644.03					£82,644.03
Contingency	N/A	£77,296.38	£77,296.38	£46,232.88	£46,233.01		£247,058.65
Total capital spend		£1,212,194.48	£311,086.03	£46,232.88	£46,232.88		£1,615,746.40

Provide details of proposed funding: Funding to match with Project Value

Breakdown of proposed funding	Prev. Yr. £	23/24 £	24/25 £	25/26 £	26/27 £	Future Yrs. £	Total £
DCP Section 106	N/A	£237,851.09	£46,232.88	£46,232.88	£46,232.87		£376,549.72
Youth Investment Fund	N/A	£721,898.51	£264,853.58				£986,752.09
Urban Innovation Actions Fund (Green Minds)	N/A	£252,444.59					£252,444.59
Total funding		£1,212,194.19	£311,086.46	£46,232.88	£46,232.88		£1,615,746.40

Which external funding sources been explored	Youth Investment Fund, Urban Innovation Action (UIA) Fund and SI06 – all secured
Are there any bidding constraints and/or any restrictions or conditions attached to your funding	Yes there are conditions around the UIA funding – no commercial profit to be made on assets invested in directly for 7 years
Tax and VAT implications	The project will generate some VAT-exempt income, such as rental / lettings and education, from the Hayloft and Cabin facilities. A proportion of the VAT incurred on the capital and revenue costs will need to be included therefore in the Council's partial exemption calculation. It is likely, however, that the amount of VAT concerned will be able to be accommodated within the 'de minimis' limit and there will be no adverse impact on the Council's partial exemption position. The VAT incurred on the cost of the project will be fully recoverable.
Tax and VAT reviewed by	Sarah Scott

REVENUE COSTS AND IMPLICATIONS

Cost of Developing the Capital Project (To be incurred at risk to Service area)

Total Cost of developing the project	Covered under revenue costs
Revenue cost code for the development costs	6042
Revenue costs incurred for developing the project are to be included in the capital total, some of the expenditure could be capitalised if it meets the criteria	Y
Budget Managers Name	Chris Avent

Ongoing Revenue Implications for Service Area

	Prev. Yr. £	23/24 £	24/25 £	25/26 £	26/27 £	Future Yrs. £
Service area revenue cost						
Staffing	N/A	210,804	221,173	202,369	170,404	173,812
Building costs	N/A	25,670	25,983	26,303	26,629	26,962
Other (eg: maintenance, utilities, etc)	N/A	£19,467	19,856	20,253	20,659	21,072
Loan repayment (terms agreed with Treasury Management)	N/A	N/A	N/A	N/A	N/A	N/A
Total Revenue Cost (A)		£255,941	£267,012	£248,925	£217,692	£221,846

Service area revenue benefits/savings							
Total Annual revenue income (eg: rents, etc) (B)			(243,542)	(270,019)	(261,757)	(271,843)	(248,242)
Service area net (benefit) cost (B-A)			12,399	(3,007)	(12,831)	(54,151)	(26,397)
Has the revenue cost been budgeted for or would this make a revenue pressure		Revenue pressure currently showing in 23/24 is covered by reserves in cost centre 6042. No revenue pressure in future years					
Which cost centre would the revenue pressure be shown		6042	Has this been reviewed by the budget manager			Y	
Name of budget manager		Chris Avent					
Loan value	£0	Interest Rate	NA	Term Years	NA	Annual Repayment	£NA
Revenue code for annual repayments		NA					
Service area or corporate borrowing		NA					
Revenue implications reviewed by		<p>Emma White: 'Thank you for sharing this capital investment business case. I have reviewed the revenue finance implications and do not have any concerns.'</p> <p>The revenue finance breakdown shows that costs will be covered by income, with no pressure on PCC budgets. Although there will be a revenue shortfall of £12k in 2023/24, you plan for this to be covered by Poole Farm reserves, which you comfortably have adequate funds to do.'</p>					

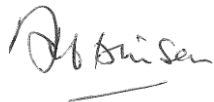
Version Control: (The version control table must be updated and signed off each time a change is made to the document to provide an audit trail for the revision and update of draft and final versions)

Author of Business Case	Date	Document Version	Reviewed By	Date
Jerry Griffiths	26/05/2023	v 1.0		
			Emma white	31/05/2023
			Sarah Scott	31/05/2023
			Simone Newark	01/06/2023
			Lynn Walter	02/06/2023
			Emma Jackman	15/06/2023

SECTION 6: RECOMMENDATION AND ENDORSEMENT

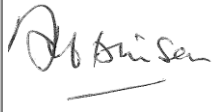
Recommended Decision

It is recommended that the Leader of the Council:

<ul style="list-style-type: none"> • Approves the Business Case Allocates £1,615,746.40 for the project into the Capital Programme funded externally by S106, Youth Investment Fund and Urban Innovation Actions Fund • Authorises the procurement process to enable external contractors to deliver these capital projects during 2023/24 and 2024/25 • To authorise Service Director for Street Services to approve business cases and award contracts relating to this project where they would otherwise not have authority to do so within the Contract Standing Orders 			
Councillor Tudor Evans, Leader of the Council		Service Director: Philip Robinson	
Either email dated:	Date 15/06/2023	Either email dated:	Date 04/07/2023
Or signed:		Signed: 	
Date: 15/06/2023		Date: 04/07/2023	
		Service Director	
		[Name, department]	
		Either email dated:	date
		Signed:	
		Date:	

EQUALITY IMPACT ASSESSMENT – DERRIFORD COMMUNITY PARK – PHASE 5

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): This is the person completing the EIA template.	Jerry Griffiths	Department and service:	Place, Street Services, Environment Planning, Green Estate Team	Date of assessment:	15/06/23
Lead Officer: Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Philip Robinson	Signature:		Approval date:	04/07/2023
Overview:	<p>Approval for this business case is sought to enable £1,615,746.40 of external funding (already secured) to deliver a package of projects (Phase 5) at Derriford Community Park (DCP) via the capital programme.</p> <p>DCP is a valuable resource for the city - in particular children and young people. These new facilities will enable us to grow our offer to young people and in doing so, benefit their mental and physical health, whilst providing education and training opportunities and nature-based play. DCP is also a key site delivering priorities of the Urban Pioneer Partnership, a strategic 10 year partnership with the National Trust.</p> <p>These projects will create improved, income generating facilities to enable DCP to achieve financial self-sustainability as per the DCP commercial model.</p> <p>Successful delivery of DCP is critical in ensuring that the Northern Growth area of the city is viable and sustainable enabling both housing and transport infrastructure, through the provision of a new park in line with the JLP (PLY041). It will deliver multi-sector corporate 'Plymouth Plan' objectives for health and wellbeing, education and skills and economic. It will level up access to high quality green space for the North of the city and add £36m per annum to the city driving an additional 1.2m visits to green space and the associated health and wellbeing benefits to communities (Vivid Economics, 2020).</p> <p>Capital projects for Phase 5:</p> <p><u>Access Network Improvements:</u> Complete the design and construction of the multi-use access network opening up 40ha of new Community Park and Local Nature Reserve to visitors.</p>				

	<p><u>Hayloft Renovation:</u> Renovations of the Old Hayloft (currently derelict) to provide a first floor and additional (year-round) welfare facilities for site users and a nature interpretation space for visitors.</p> <p><u>Construct timber 'cabin' building</u> – Design and construct a new timber building, providing year-round eco-therapy, training and teaching space connected to the outdoor environment</p> <p><u>Wildlife Enclosure Re-instatement:</u> Complete the reinstatement of the wildlife enclosure to enable the return of a pair of beavers to the Bircham Valley and complete the urban re-wilding enclosure</p> <p><u>Key risks</u></p> <p>Not delivering the projects will result in:</p> <ul style="list-style-type: none"> - lost revenue/income generating opportunities that are required to enable DCP to become a financially self-sustaining site as per the DCP Commercial Model. - Failure to achieve JLP (PLY041) objective and support cross sector delivery of key objectives in the Plymouth Plan <p>Failure to take this investment proposal forward would see PCC miss the opportunity to utilise external funding secured to progress the development and delivery of a strategic green space and JLP policy objective. The Council would need to return over £1m to external funders and suffer negative reputational impact.</p>
Decision required:	<p>Approves the Business Case Allocates £1,615,746.40 for the project into the Capital Programme funded externally by S106, Youth Investment Fund and Urban Innovation Actions Fund.</p> <p>Authorises the procurement process.</p> <p>Authorises the Service Director for Street Services to approve business cases and award contracts relating to this project where they would otherwise not have authority to do so.</p>

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts:	Yes		No	x
Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?				

<p>Potential internal impacts: Does the proposal have the potential to negatively impact Plymouth City Council employees?</p>	<p>Yes</p>		<p>No</p>	<p>x</p>
<p>Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)</p>	<p>Yes</p>		<p>No</p>	<p>x</p>
<p>If you do not agree that a full equality impact assessment is required, please set out your justification for why not.</p>	<p>There is no negative impact to service users, communities or residents with protected characteristics, nor any PCC employees.</p> <p>In fact it is considered that as the project is open to all, delivery of the Youth Investment Fund activity will contribute positively to the health and wellbeing of residents, communities and many groups with protected characteristics across Plymouth.</p>			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

<p>Protected characteristics (Equality Act, 2010)</p>	<p>Evidence and information (e.g. data and consultation feedback)</p>	<p>Adverse impact</p>	<p>Mitigation activities</p>	<p>Timescale and responsible department</p>
<p>Age</p>	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. 			

	<ul style="list-style-type: none"> • 2.4 percent of the resident population are 85 and over. <p>South West</p> <ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>			
Disability	<p>9.4 per cent of residents in Plymouth have their activities limited ‘a lot’ because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited ‘a little’ because of a physical or mental health problem (2021 Census)</p>			
Gender reassignment	<p>0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).</p>			
Care experienced individuals	<p>It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent</p>			

<p>(Note that as per the Independent Review of Children’s Social Care recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.</p> <p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>			
<p>Marriage and civil partnership</p>	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>			
<p>Pregnancy and maternity</p>	<p>The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.</p>			

<p>Race</p>	<p>In 2021, 94.9 per cent of Plymouth’s population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>			
<p>Religion or belief</p>	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth’s population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>			
<p>Sex</p>	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>			
<p>Sexual orientation</p>	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>			

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	N/A		

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Celebrate diversity and ensure that Plymouth is a welcoming city.	N/A		
Pay equality for women, and staff with disabilities in our workforce.	N/A		
Supporting our workforce through the implementation of Our People Strategy 2020 – 2024	N/A		
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.	N/A		
Plymouth is a city where people from different backgrounds get along well.	N/A		

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EXECUTIVE DECISION

made by a Cabinet Member



REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER

Executive Decision Reference Number – L15 23/24

Decision							
1	Title of Decision: Youth Investment Fund capital grant from DCMS for Tinside Pool						
2	Decision maker: Councillor Tudor Evans OBE, Leader of the Council						
3	Report author and contact details: Patrick Knight, Economy Partnerships Regeneration Manager patrick.knight@plymouth.gov.uk 01752 304472						
4	<p>Decision to be taken:</p> <ol style="list-style-type: none"> 1. Approves the Business Case 2. Allocates £2,983,034 for the project into the Capital Programme funded by Youth Investment Fund grant (£1,803,034) and FM Improvement of Corporate Estate Fund (£1,180,000) 3. Authorises the procurement process 4. Authorises the Service Director for Economic Development to approve business cases and award contracts relating to this project where they would otherwise not have authority to do so. 						
5	<p>Reasons for decision:</p> <p>The proposed improvements will help transform the Tinside Lido's customer offer and experience, by investing in the repair and refurbishment of its two listed buildings:</p> <ul style="list-style-type: none"> • Underused, first floor of the main Lido building ('Building A'), to create a multi-purpose space and associated café/bar, for use by the community, particularly to enable youth progression activities. • The single-storey building ('Building B'), located between the Lido pool and Tinside Cove (also Listed), to bring it into use as a youth outreach / watersports hub. <p>Together, the improvements will enable youth workers to engage with and support young people/adults to build confidence, develop skills, undertake marine-related training and learn about blue sector career opportunities in Plymouth.</p> <p>PCC's match funding contribution will deliver the following essential repairs:</p> <table border="0"> <tr> <td>Reception area and minimum refurbishment</td> <td style="text-align: right;">£150,000.00</td> </tr> <tr> <td>Terrace / waterproofing</td> <td style="text-align: right;">£320,000.00</td> </tr> <tr> <td>Railings</td> <td style="text-align: right;">£60,000.00</td> </tr> </table>	Reception area and minimum refurbishment	£150,000.00	Terrace / waterproofing	£320,000.00	Railings	£60,000.00
Reception area and minimum refurbishment	£150,000.00						
Terrace / waterproofing	£320,000.00						
Railings	£60,000.00						

	M & E Plant end of life replacements	£400,000.00		
	Contingency	£250,000.00		
	Total:	£1,180,000.00		
6	Alternative options considered and rejected:			
	<ul style="list-style-type: none"> To rely only upon the National Lottery Heritage Fund bid for implementation of the proposed improvements to Tinside Lido. Rejected because it would mean there would be insufficient funds to refurbish both Building A and Building B 			
7	Financial implications and risks:			
	<p>Programme - the YIF grant delivery programme is tight, so we must ensure early completion of RIBA Stage 4 designs and the procurement of a suitable delivery team/contractor.</p> <p>Inflation - current construction cost inflation is exceptionally high, so mitigate this risk we have included a significant contingency budget.</p>			
8	Is the decision a Key Decision? (please contact Democratic Support for further advice)	Yes	No	Per the Constitution, a key decision is one which:
			x	in the case of capital projects and contract awards, results in a new commitment to spend and/or save in excess of £3million in total
			x	in the case of revenue projects when the decision involves entering into new commitments and/or making new savings in excess of £1 million
		x	is significant in terms of its effect on communities living or working in an area comprising two or more wards in the area of the local authority.	
	If yes, date of publication of the notice in the Forward Plan of Key Decisions			
9	Please specify how this decision is linked to the Council's corporate plan/Plymouth Plan and/or the policy framework and/or the revenue/capital budget:	<p><u>Corporate Plan</u> – Build a better Plymouth</p> <p>Vision – One of Europe's most vibrant waterfront cities, where an outstanding quality of life is enjoyed by everyone</p> <p>Mission - Making Plymouth a fairer, greener city, where everyone does their bit.</p> <p><u>Plymouth & South West Devon Joint Local Plan 2014 - 2034</u></p> <p>SPT11 – Strategic approach to the historic environment</p> <p>SPT12 – Strategic approach to the natural environment</p> <p>SO3 – Delivering growth in Plymouth's City Centre</p>		

		and Waterfront Growth Area PLY20 – Managing and enhancing Plymouth’s waterfront SO11 – Delivering high quality development		
10	Please specify any direct environmental implications of the decision (carbon impact)	<p>Plymouth City Council has ambitious climate change targets which see both the Council, and City, reaching net zero carbon emissions by 2030. In order to achieve this it is crucial that opportunities for carbon reduction are explored in every area of the city. The National Marine Park and our waterfront is no different in this respect and, as with any investment, we look to ensure these opportunities not only reduce carbon emissions but provide wider social benefits – from a positive impact on well being to tackling the energy crisis.</p> <p>Our framework for action on the climate emergency - the Net Zero Action Plan (NZAP)– set out 4 key priorities to reach net zero, Buildings, Transport, Consumption, and Behaviour Change.</p>		
Urgent decisions				
11	Is the decision urgent and to be implemented immediately in the interests of the Council or the public?	Yes		(If yes, please contact Democratic Support (democraticsupport@plymouth.gov.uk) for advice)
		No	x	(If no, go to section 13a)
12a	Reason for urgency:			
12b	Scrutiny Chair Signature:		Date	
	Scrutiny Committee name:			
	Print Name:			
Consultation				
13a	Are any other Cabinet members’ portfolios affected by the decision?	Yes	x	
		No		(If no go to section 14)


I3b	Which other Cabinet member's portfolio is affected by the decision?	<p>Cllr Jemima Laing, Deputy Leader and Cabinet Member for Children's Social Care, Culture, Events and Communications</p> <p>Cllr Chris Penberthy, Cabinet Member for Housing, Cooperative Development and Communities</p> <p>Cllr Tom Briars-Delve, Cabinet Member for Environment and Climate Change</p> <p>Cllr Sue Dann, Cabinet Member for Customer Services, Sport, Leisure and HR and OD</p>	
I3c	Date Cabinet members consulted	July 2023	
I4	Has any Cabinet member declared a conflict of interest in relation to the decision?	Yes	If yes, please discuss with the Monitoring Officer
		No	
I5	Which Corporate Management Team member has been consulted?	Name	Anthony Payne
		Job title	Strategic Director for Place
		Date consulted	June 2023

Sign-off

I6	Sign off codes from the relevant departments consulted:	Democratic Support (mandatory)	DS 26 23/24
		Finance (mandatory)	DJN.23.24.67
		Legal (mandatory)	LS/00001312/AC/1/24/7/23
		Human Resources (if applicable)	N/A
		Corporate property (if applicable)	C4107.DW.14.2023
		Procurement (if applicable)	KK/PS/688/ED/0723

Appendices

I7	Ref.	Title of appendix
	A	Tinside Pool Capital Investment Business Case V9
	B	Equalities Impact Assessment – 12 07 23 V2 Tinside Pool

Confidential/exempt information									
18a	Do you need to include any confidential/exempt information?	Yes		If yes, prepare a second, confidential ('Part II') briefing report and indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in 18b below. (Keep as much information as possible in the briefing report that will be in the public domain)					
		No	x						
			Exemption Paragraph Number						
			1	2	3	4	5	6	7
18b	Confidential/exempt briefing report title:								
Background Papers									
19	Please list all unpublished, background papers relevant to the decision in the table below. Background papers are <u>unpublished</u> works, relied on to a material extent in preparing the report, which disclose facts or matters on which the report or an important part of the work is based. If some/all of the information is confidential, you must indicate why it is not for publication by virtue of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box.								
Title of background paper(s)			Exemption Paragraph Number						
			1	2	3	4	5	6	7
Cabinet Member Signature									
20	I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, Corporate Plan or Budget. In taking this decision I have given due regard to the Council's duty to promote equality of opportunity, eliminate unlawful discrimination and promote good relations between people who share protected characteristics under the Equalities Act and those who do not. For further details please see the EIA attached.								
Signature					Date of decision		31/07/2023		

Print Name	Councillor Tudor Evans OBE, Leader of Plymouth City Council
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CAPITAL INVESTMENT BUSINESS CASE

Plymouth Sound National Marine Park – Tinside Lido Renewal



EXECUTIVE SUMMARY

The Executive Summary is a short summary of the Business Case and should be the last section you complete, this will enable you to extract or only the key facts from relevant sections i.e. 'project on a page'. The summary is a 'snapshot' of the business case which will need to tell the story and sell the proposal.

Tinside Lido is an important and iconic leisure asset for the city and forms one of three key 'Gateways' into the Plymouth Sound National Marine Park.

Plymouth City Council is working with partners and grant funders to develop a wider National Marine Park programme currently forecast at £19.343m, the Tinside Lido is part of this.

This business case seeks permission to accept a Youth Investment Fund (YIF) capital grant of £1,803,034 and, also, allocate £1,180,000 (made up of £530,000 for repairs to buildings including £400,000 for Mechanical & Electrical (M & E) Plant end of life replacements, plus a £250,000 contingency) from PCC's FM 'Improvement to the corporate estate' fund programme towards the £3,241,337 total cost of the proposed improvements to Tinside Lido.

Finally, the YIF grant includes £442,590 revenue. (Please note that reference to the revenue is for information only, as not relevant to this capital business case)

The proposed improvements will help transform Tinside Lido's customer offer and experience, by investing in the repair and refurbishment of:

- Underused, first floor of the main Lido building (Listed), to create a multi-purpose space and associated café/bar, for use by the community, particularly to enable youth progression activities.
- The single-storey building ('Building B'), located between the Lido pool and Tinside Cove (also Listed), to bring it into use as a youth outreach/watersports hub.

Together, the improvements will enable community use of the Lido, in particular youth workers to engage with and support young people/adults to build confidence, develop skills, undertake marine-related training and learn about blue sector career opportunities in Plymouth.

PCC's match funding contribution will deliver the following essential repairs:

Reception area and minimum refurbishment	£150,000.00
Terrace / waterproofing	£320,000.00
Railings	£60,000.00
M & E Plant end of life replacements	£400,000.00
Contingency	£250,000.00
Total:	£1,180,000.00

The key risks are:

Programme - the YIF grant delivery programme is tight, so we must ensure early completion of RIBA Stage 4 designs and the procurement of a suitable delivery team/contractor.

Inflation - current construction cost inflation is exceptionally high, so mitigate this risk we have included a significant contingency budget.

SECTION I: PROJECT DETAIL

Project Value (indicate capital or revenue)	£2,983,034	Contingency (show as £ and % of project value)	£250,000 (8%)
Programme	Youth Investment Fund	Directorate	Place - ED
Portfolio Holder	Councillor Tudor Evans	Service Director	Anthony Payne
Senior Responsible Officer (client)	David Draffan	Project Manager	Patrick Knight
Address and Post Code	Tinside Lido	Ward	St Peter and the Waterfront

Current Situation: *(Provide a brief, concise paragraph outlining the current situation and explain the current business need, problem, opportunity or change of circumstances that needs to be resolved)*

Tinside Lido / swimming pool is a Grade 2 Listed art deco building, built in the 1930s, located on Plymouth's iconic Hoe foreshore. The Lido was closed in 1992; however, following its extensive refurbishment it was reopened in 2003. In April 2023, the Lido was taken back (from the private sector) into a PCC local authority trading company, called Plymouth Active Leisure (PAL).

The Lido is a popular, outdoor swimming venue; however, in recent years it has suffered from a chronic lack of investment, undermining its offer and long-term sustainability. Significant parts of the Lido building have remained vacant and unused, including the main building's upper terrace and first floor, together with the single-storey building (also Listed) located between the Lido pool and Tinside Cove.

The importance of the Lido has recently been underlined, as the Hoe Foreshore has been selected as one of three key 'Gateways' into the emerging Plymouth Sound National Marine Park (NMP), which aims to promote safe, physical access for Plymothians and visitors alike to being by, on, in and under the waters' of Plymouth Sound. The ultimate vision is that 'Our National Marine Park will value the environment, heritage and economy of Plymouth Sound and its estuaries. It is where people and planet will come together to realise a new, sustainable relationship with the sea.'

This business case seeks to utilise £1,803,034 of YIF capital grant and, also, allocate £1,180,000 (made up of £530,000 for repairs to building and a £400,000 for M & E Plant replacements from PCC's FM 'Improvement to the corporate estate' fund programme, plus a £250,000 contingency), towards the total cost of the proposed improvements to Tinside Lido.

Proposal: *(Provide a brief, concise paragraph outlining your scheme and explain how the business proposal will address the current situation above or take advantage of the business opportunity) and (What would happen if we didn't proceed with this scheme?)*

PCC has recently secured a Youth Investment Fund (YIF) capital grant of £1,803,034 towards the refurbishment of Tinside Lido.

The YIF grant will enable PCC to complete the following built improvements (for which Planning permissions have been sought), which will help transform Tinside Lido's customer offer and experience:

- Refurbish the underused, first floor of the main Lido building (Listed) as a multi-purpose space and associated café/bar, for use by the community, particularly to enable youth progression activities.
- Refurbish the single-storey building ('Building B'), located between the Lido pool and Tinside Cove (also Listed), to bring it into use as a youth outreach/watersports hub.

Together, the improvements will enable youth workers to engage with and support young people/adults to build confidence, develop skills, undertake marine-related training and learn about blue sector career opportunities in Plymouth.

The YIF grant is for £1,803,034 capital and £442,590 revenue. (Please note that reference to the revenue is for information only, as not relevant to the capital business case but still needs to be accepted.)

The revenue grant of £442,590 will be spent concurrently with the capital over the same period. Whilst the capital works are being progressed the revenue grant will fund the staff and youth work activities that will take place at different sites across the city in order to develop the user group and Ocean Hub activity program that can be delivered at Tinside on completion of the capital works as well as allowing young people to input into the design of the capital works. There will also be a program of pool-based activity to enable better access for young people to use Tinside Lido.

Revenue Activities	Year 1	Year 2	Total
Staffing	£97,029	£124,109	£221,138
Youth work activities	£75,322	£82,830	£158,152
Tinside Lido activities	£28,500	£34,800	£63,300
Total	£200,851	£241,739	£442,590

Importantly, this capital business case requests confirmation that PCC will provide match funding of £1,180,000, in order to undertake essential Mechanical & Electrical Plant end of life replacements and complete a range of Priority 1 repairs and maintenance to the Lido's reception area and the terraces above the main building's first floor and the terrace above Building B, preventing water penetration to the area's being refurbished, plus a contingency of £250,000.

PCC's match funding contribution will deliver the following essential repairs:

Reception area and minimal refurbishment	£150,000.00
Terrace / waterproofing	£320,000.00
Railings	£60,000.00
M & E Plant end of life replacements	£400,000.00
Contingency	£250,000.00
Total:	£1,180,000.00

If we did not proceed with the Tinside scheme, the £1,803,034 YIF capital grant would be lost, the Lido would not benefit from this investment and would fall into further disrepair, further undermining the sustainability of this iconic asset.

Milestones and Date:		
Contract Award Date	Start On Site Date	Completion Date
January 2024	March 2024	March 2025

SECTION 2: PROJECT RISK, OUTCOMES AND BENEFITS

Risk Register: *The Risk Register/Risk Log is a master document created during the early stages of a project. It includes information about each identified risk, level of risk, who owns it and what measures are in place to mitigate the risks (cut and paste more boxes if required).*

Potential Risks Identified	Likelihood	Impact	Overall Rating
----------------------------	------------	--------	----------------

Risk	Construction cost inflation		High	High	High
Mitigation	Significant budget contingency		High	Low	Low
Calculated risk value in £ (Extent of financial risk)	£300,000				
Potential Risks Identified			Likelihood	Impact	Overall Rating
Risk	Programme		High	High	High
Mitigation	Early appointment of suitable professional services		Medium	Medium	Low
Calculated risk value in £ (Extent of financial risk)	£1.8m				

Outcomes and Benefits	
<p>List the outcomes and benefits expected from this project. <i>(An outcome is the result of the change derived from using the project's deliverables. This section should describe the anticipated outcome)</i> <i>(A benefit is the measurable improvement resulting from an outcome that is perceived as an advantage. Benefits are the expected value to be delivered by the project, measurable whenever possible)</i></p>	
Financial outcomes and benefits:	Non-financial outcomes and benefits:
<p>Improved financial sustainability of the Lido, resulting from income from rent and bookings associated with café, bar and events. Estimated total increase in PAL income of £50,000/annum following scheme's completion.</p>	<p>Significant engagement of young people/adults, resulting in:</p> <ul style="list-style-type: none"> • Reduced anti-social behaviour • Improved physical and mental wellbeing • Empower young people/local community • Increased ocean citizenship

Low Carbon	
What is the anticipated impact of the proposal on carbon emissions	<p>Plymouth City Council has ambitious climate change targets which see both the Council, and City, reaching net zero carbon emissions by 2030. To achieve this, it is crucial that opportunities for carbon reduction are explored in every area of the city. The National Marine Park and our waterfront is no different in this respect and, as with any investment, we look to ensure these opportunities not only reduce carbon emissions but provide wider social benefits – from a positive impact on wellbeing to tackling the energy crisis.</p> <p>Our framework for action on the climate emergency - the Net Zero Action Plan (NZAP)– set out 4 key priorities to reach net zero, Buildings, Transport, Consumption, and Behaviour Change.</p>
How does it contribute to the Council becoming Carbon neutral by 2030	<p>The investment requested through the contributes to all of these in a variety of ways:</p> <p>Buildings: Both the Tinside Lido and Mount Batten Watersports Centre sites offer opportunity for reductions in carbon emissions. Low carbon heating solutions via heat pumps are proposed - achieving significant carbon savings over traditional gas fired systems. Cooling is also considered with a mechanical and natural ventilation solution proposed to ensure over reliance isn't placed on energy consuming methods. PV panels on Mount Batten will provide a significant element of the energy needed for the heat pump, whilst both sites will benefit from low energy lighting.</p>

	<p>Transport: We recognise that to change behaviour and educate our residents and visitors around climate change, we need to provide low and zero carbon solutions throughout their whole engagement with the National Marine Park. As such we have ensured that low carbon transport solutions form part of the NMP visitor experience. We have allowed for provision for 8 rapid electric vehicle chargers, along with provision for charging e-bikes. This coupled with our newly launched Connect Plymouth service – which provides e-bikes for hire at the Mount Batten Centre, and Tinside – ensures the Net Zero elements of the National Marine Park are present as soon as the visitor leaves their front door.</p> <p>Consumption: Our procurement policy has a number of key indicators relating to scope 3 emissions. Historically the hardest emissions to tackle, our NZAP sets out a clear commitment to reduce these by seeking contractors and service providers to meet a number of climate focussed metrics through the tender process.</p> <p>Behaviour Change: The NMP has behaviour change at its heart, based on emerging research evidence that people’s place attachment/identity may lead to action to protect and conserve the environment and the above themes demonstrate how achieving net zero sits within that. By ensuring elements of net zero are present throughout the visitor experience – from journeys to the provision of heat within a building – we are adding significant value to the project and contributing to the delivery of our NZAP.</p>
<p>Have you engaged with Procurement Service?</p>	<p>Yes</p>
<p>Procurement route options considered for goods, services or works</p>	<p>Options – professional services:</p> <ol style="list-style-type: none"> 1. <u>External</u> appointment of professional services/ consultancy support (including PM, QS, Architect, Engineer, etc) – links to Option 3 and 3i. below. 2. <u>Internal</u> appointment of professional services/ consultancy support i.e. PCC Strategic Projects Team: (including PM, QS, Technical Adviser) to oversee any design input from and oversee work of a design and build contractor – see Option 4 below. <p>Options – delivery of design solution and appointment of contractors:</p> <ol style="list-style-type: none"> 3. External consultancy team progresses, either through: <ol style="list-style-type: none"> 3i. Design and build contractor (Architect, Engineer, etc), to produce designs to RIBA Stage 4, or: 3ii. Having completed designs to RIBA Stage 4, invites tenders from suitable building contractors. 4. Internal PM arranges quotations for the capital works via a design and build contractor. <p>In line with the Council's Contract Standing Orders (CSO) Key Thresholds Table I – Quotation and Tendering, the following procurement route options are available:</p> <p><u>Below GPA Threshold – Invitation to Tender process</u></p>

	<p>An 'Invitation to Tender' (ITT) process is followed with or without advertisement. With a non-advertised ITT process, you have to invite a minimum of 3 suppliers to submit a formal quotation, with 2 from PL postcodes where possible. This is a one-stage process which comprises suitability assessment criteria and contract award criteria. The contract will be awarded to the most economically advantageous tender (MEAT). With this option, the suppliers invited to quote will be selected by the Council. The Council can select any supplier it thinks can complete the services/works including local suppliers within the PL postcode. Formal advertisement of opportunity is optional for a procurement below the procurement regulations threshold value and will involve advertising the procurement nationally so any interested party can submit a bid.</p> <p><u>Utilising Framework</u></p> <p>There is the option to use Predetermined Framework Agreements. Options via a framework may include direct award or mini competition. These frameworks will have already been through an EU wide competitive process and procured in accordance with Public Contract Regulations. Suppliers on the frameworks will be pre-qualified as they have already been through a vetting process, therefore no suitability assessment will be required to be undertaken. Frameworks are restricted to the suppliers that have been appointed via the framework process.</p> <p>Note: Works to include HardFM repairs and YIF/NLHF-grant funded refurbishment works – single contract for all grant funded works.</p> <p>Note: SLA agreement required with Tinside Lido operator, Plymouth Active Leisure, to confirm post-completion management and maintenance responsibilities.</p>
Procurements Recommended route.	Final procurement route to be discussed and agreed between the department and procurement; with evidence of decision-making included in relevant pre-publication gateway document.
Who is your Procurement Lead?	Kim Kingdom
Is this business case a purchase of a commercial property	No
If yes, then provide evidence to show that it is not 'primarily for yield'	
Which Members have you engaged with and how have they been consulted (<i>including the Leader, Portfolio Holders and Ward Members</i>)	<p>Leader and St Peter & the Waterfront Ward Members</p> <p>Cllr Sue Dann – Sport & Leisure</p> <p>Cllr Chris Penberthy – Cooperative Development & Communities</p> <p>Cllr Jemima Laing – Children's social care</p> <p>Cllr Tom Briars-Delve – Environment & Climate Change</p>

SECTION 4: FINANCIAL ASSESSMENT

FINANCIAL ASSESSMENT: *In this section the robustness of the proposals should be set out in financial terms. The Project Manager will need to work closely with the capital and revenue finance teams to ensure that these sections demonstrate the affordability of the proposals to the Council as a whole. Exact amounts only throughout the paper - not to be rounded.*

CAPITAL COSTS AND FINANCING

Breakdown of project costs including fees surveys and contingency	Prev. Yr.	22/23	23/24	24/25	25/26	26/27	Future Yrs.	Total
	£	£	£	£	£	£	£	£
Building A and B Refurbishment /Improvement - YIF				1,803,034				
Building A & B Repair & Maintenance - PCC			50,000	480,000				
M & E Plant end of life replacements - PCC			40,000	360,000				
Building A & B Contingency - PCC				250,000				
Total capital spend			90,000	2,893,034				

Provide details of proposed funding: Funding to match with Project Value								
Breakdown of proposed funding	Prev. Yr.	22/23	23/24	24/25	25/26	26/27	Future Yrs.	Total
	£	£	£	£	£	£	£	£
YIF (incl 10% fees)			90,000	1,713,034				
FM 'Improvement to Corporate Estate' fund				1,180,000				
Total funding			90,000	2,893,034				

Which external funding sources been explored	PCC/NMP have explored multiple sources of external funding; however, this is always difficult to secure for repair and maintenance works.
Are there any bidding constraints and/or any restrictions or conditions attached to your funding	The YIF Grant Agreement states that the facility must be fit for purpose with a developed business plan (for on-going revenue funding towards youth provision) by March 2025.
Tax and VAT implications	<p>The project to refurbish elements of Tinside Lido will relate to either a non-business or taxable activity of the Council. The Council has leased the premises to Plymouth Active Leisure ('PAL') at a peppercorn rent with effect from April 2022 which is a non-business transaction, and it had previously opted to tax the site, a taxable activity.</p> <p>Since the project will not generate any direct VAT-exempt income to the Council, VAT on costs will be recoverable and there will be no adverse impact on the Council's partial exemption position.</p>

	The option to tax does mean, however, that any income received by the Council either directly or indirectly via PAL, in respect of a land and property disposal e.g., lease or licence, will be subject to the addition of VAT. As and when the future uses of the refurbished areas are decided, the project should be reviewed again to identify any VAT implications.
Tax and VAT reviewed by	Sarah Scott

REVENUE COSTS AND IMPLICATIONS

Cost of Developing the Capital Project (To be incurred at risk to Service area)

Total Cost of developing the project	£60,000
Revenue cost code for the development costs	5490
Revenue costs incurred for developing the project are to be included in the capital total, some of the expenditure could be capitalised if it meets the criteria	The £60,000 is included in the £1,803,034 YIF capital grant (10% professional fees element)
Budget Managers Name	Patrick Knight

Ongoing Revenue Implications for Service Area

	Prev. Yr. £	24/25 £	25/26 £	26/27 £	27/28 £	29/30 £	Future Yrs. £
Service area revenue cost							
Other (eg: maintenance, utilities, etc)	35,000	35,000	20,000	20,000	20,000	20,000	20,000
Loan repayment (terms agreed with Treasury Management)	0	0	0	0	0	0	0
Total Revenue Cost (A)	35,000	35,000	20,000	20,000	20,000	20,000	20,000
Service area revenue benefits/savings							
Annual revenue income (eg: rents, etc)	0	0	50,000	50,000	50,000	50,000	50,000
Total Revenue Income (B)	0	0	50,000	50,000	50,000	50,000	50,000
Service area net (benefit) cost (B-A)	- 35,000	- 35,000	30,000	30,000	30,000	30,000	30,000
Has the revenue cost been budgeted for or would this make a revenue pressure	Current maintenance of the building fabric creates a revenue pressure. Following the YIF investment this revenue pressure would have been addressed						
Which cost centre would the revenue pressure be shown	TBC		Has this been reviewed by the budget manager			Y	
Name of budget manager	Patrick Knight						
Loan value		Interest Rate		Term Years		Annual Repayment	
Revenue code for annual repayments	N/A						
Service area or corporate borrowing	Corporate borrowing via Improvement to Corporate Estate fund which has been included within 2022/23 and 2023/24 revenue budget setting						

Revenue implications reviewed by	Rhys Jones, Chief Operating Officer PAL
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Version Control: (The version control table must be updated and signed off each time a change is made to the document to provide an audit trail for the revision and update of draft and final versions)


Author of Business Case	Date	Document Version	Reviewed By	Date
Patrick Knight	24/05/2023	v 1.0	Patrick Bowes	25/05/2023
Patrick Knight	30/06/2023	v 2.0	Sharon Mercer	02/07/2023
Patrick Knight	05/07/2023	v 3.0	Rhys Jones	05/07/2023
Patrick Knight	21/07/2023	v 8.0	Wendy Eldridge	21/07/2023

SECTION 6: RECOMMENDATION AND ENDORSEMENT

Recommended Decision

It is recommended that the Leader of the Council:


- Approves the Business Case
- Allocates £2,983,034 for the project into the Capital Programme funded by Youth Investment Fund grant (£1,803,034) and FM Improvement of Corporate Estate Fund (£1,180,000)
- Authorises the procurement process
- Authorises the Service Director for Economic Development to approve business cases and award contracts relating to this project where they would otherwise not have authority to do so.

Councillor Tudor Evans, Leader of the Council		Service Director	
Either email dated:	31/07/2023	Either email dated:	date
Or signed:		Signed:	
Date: 31/07/2023		Date:	
		Service Director	
		David Northey, Finance	
		Either email dated:	date
		Signed:	
		Date: 25/07/2023	

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EQUALITY IMPACT ASSESSMENT – TINSIDE POOL RENEWAL

SECTION ONE: INFORMATION ABOUT THE PROPOSAL

Author(s): This is the person completing the EIA template.	Patrick Knight	Department and service:	Place, Economic Development	Date of assessment:	12/07/23				
Lead Officer: Please note that a Head of Service, Service Director, or Strategic Director must approve the EIA.	Kat Deeney	Signature:		Approval date:	21/07/23				
Overview:	<p>This business case seeks permission to accept a Youth Investment Fund (YIF) capital grant of £1,803,034 and, also, allocate £1,180,000 (made up of £530,000 for repairs to buildings including £400,000 for Mechanical & Electrical (M & E) Plant end of life replacements, plus a £250,000 contingency) from PCC's FM 'Improvement to the corporate estate' fund programme towards the £3,241,337 total cost of the proposed improvements to Tinside Lido.</p> <p>Finally, the YIF grant includes £442,590 revenue. (Please note that reference to the revenue is for information only, as not relevant to this capital business case).</p> <p>The proposed improvements will help transform Tinside Lido's customer offer and experience, by investing in the repair and refurbishment of:</p> <ul style="list-style-type: none"> • Underused, first floor of the main Lido building (Listed), to create a multi-purpose space and associated café/bar, for use by the community, particularly to enable youth progression activities. • The single-storey building ('Building B'), located between the Lido pool and Tinside Cove (also Listed), to bring it into use as a youth outreach/watersports hub. <p>Together, the improvements will enable community use of the Lido, in particular youth workers to engage with and support young people/adults to build confidence, develop skills, undertake marine-related training and learn about blue sector career opportunities in Plymouth.</p> <p>PCC's match funding contribution will deliver the following essential repairs:</p> <table data-bbox="501 1347 1456 1426"> <tr> <td>Reception area and minimum refurbishment</td> <td>£150,000.00</td> </tr> <tr> <td>Terrace / waterproofing</td> <td>£320,000.00</td> </tr> </table>					Reception area and minimum refurbishment	£150,000.00	Terrace / waterproofing	£320,000.00
Reception area and minimum refurbishment	£150,000.00								
Terrace / waterproofing	£320,000.00								

	<p>Railings £60,000.00</p> <p>M & E Plant end of life replacements £400,000.00</p> <p>Contingency £250,000.00</p> <p>Total: £1,180,000.00</p> <p><i>The key risks are:</i></p> <p>Programme - the YIF grant delivery programme is tight, so we must ensure early completion of RIBA Stage 4 designs and the procurement of a suitable delivery team/contractor.</p> <p>Inflation - current construction cost inflation is exceptionally high, so mitigate this risk we have included a significant contingency budget.</p>
Decision required:	<p>This business case seeks permission to accept a Youth Investment Fund (YIF) grant of £1,803,034 and, also allocate PCC capital programme match funding of £780,000, towards the £2,841,337 total cost of the proposed improvements to Tinside Lido.</p> <p>Authorises the procurement process.</p> <p>To authorise Service Director for Economic Development to approve business cases and award contracts relating to this project where they would otherwise not have authority to do so.</p>

SECTION TWO: EQUALITY IMPACT ASSESSMENT SCREENING TOOL

Potential external impacts:	Yes		No	x
Does the proposal have the potential to negatively impact service users, communities or residents with protected characteristics?				
Potential internal impacts:	Yes		No	x
Does the proposal have the potential to negatively impact Plymouth City Council employees?				

<p>Is a full Equality Impact Assessment required? (if you have answered yes to either of the questions above then a full impact assessment is required and you must complete section three)</p>	<p>Yes</p>		<p>No</p>	<p>x</p>
<p>If you do not agree that a full equality impact assessment is required, please set out your justification for why not.</p>	<p>There is no negative impact to service users, communities or residents with protected characteristics, nor any PCC employees.</p> <p>In fact it is considered that as the project is open to all, delivery of the Youth Investment Fund activity will contribute positively to the health and wellbeing of residents, communities and many groups with protected characteristics across Plymouth.</p>			

SECTION THREE: FULL EQUALITY IMPACT ASSESSMENT

<p>Protected characteristics (Equality Act, 2010)</p>	<p>Evidence and information (e.g. data and consultation feedback)</p>	<p>Adverse impact</p>	<p>Mitigation activities</p>	<p>Timescale and responsible department</p>
<p>Age</p>	<p>Plymouth</p> <ul style="list-style-type: none"> • 16.4 per cent of people in Plymouth are children aged under 15. • 65.1 per cent are adults aged 15 to 64. • 18.5 percent are adults aged 65 and over. • 2.4 percent of the resident population are 85 and over. <p>South West</p>	<p>No adverse impact. Indeed the project is designed to enable more people, particularly young people, to access the Lido</p>	<p>N/A</p>	<p>N/A</p>

	<ul style="list-style-type: none"> • 15.9 per cent of people are aged 0 to 14, 61.8 per cent are aged 15 to 64. • 22.3 per cent are aged 65 and over. <p>England</p> <ul style="list-style-type: none"> • 17.4 per cent of people are aged 0 to 14. • 64.2 per cent of people are aged 15 to 64. • 18.4 per cent of people are aged 65 and over. <p>(2021 Census)</p>			
Disability	<p>9.4 per cent of residents in Plymouth have their activities limited ‘a lot’ because of a physical or mental health problem.</p> <p>12.2 per cent of residents in Plymouth have their activities limited ‘a little’ because of a physical or mental health problem (2021 Census)</p>	No adverse impact. The existing Lido lift enables access to the first floor, whilst new ramps will enable wheelchair access to Building B (youth/watersports hub)	N/A	N/A
Gender reassignment	0.5 per cent of residents in Plymouth have a gender identity that is different from their sex registered at birth. 0.1 per cent of residents identify as a trans man, 0.1 per cent identify as non-binary and, 0.1 per cent identify as a trans women (2021 Census).	No adverse impact. The project will promote access to all	N/A	N/A
Care experienced individuals (Note that as per the Independent Review of Children’s Social Care	It is estimated that 26 per cent of the homeless population in the UK have care experience. In Plymouth there are currently 7 per cent of care leavers open to the service (6 per cent aged 18-20 and 12 per cent of those aged 21+) who are in unsuitable accommodation.			

<p>recommendations, Plymouth City Council is treating care experience as though it is a protected characteristic).</p>	<p>The Care Review reported that 41 per cent of 19-21 year old care leavers are not in education, employment or training (NEET) compared to 12 per cent of all other young people in the same age group.</p> <p>In Plymouth there are currently 50 per cent of care leavers aged 18-21 Not in Education Training or Employment (54 per cent of all those care leavers aged 18-24 who are open to the service).</p> <p>There are currently 195 care leavers aged 18 to 20 (statutory service) and 58 aged 21 to 24 (extended offer). There are more care leavers aged 21 to 24 who could return for support from services if they wished to.</p>			
<p>Marriage and civil partnership</p>	<p>40.1 per cent of residents have never married and never registered a civil partnership. 10 per cent are divorced, 6 percent are widowed, with 2.5 per cent are separated but still married.</p> <p>0.49 per cent of residents are, or were, married or in a civil partnerships of the same sex. 0.06 per cent of residents are in a civil partnerships with the opposite sex (2021 Census).</p>	<p>No adverse impact. The project will promote access to all</p>	<p>N/A</p>	<p>N/A</p>
<p>Pregnancy and maternity</p>	<p>The total fertility rate (TFR) for England was 1.62 children per woman in 2021. The total fertility rate (TFR) for Plymouth in 2021 was 1.5.</p>	<p>No adverse impact. The project will promote access to all</p>	<p>N/A</p>	<p>N/A</p>

<p>Race</p>	<p>In 2021, 94.9 per cent of Plymouth’s population identified their ethnicity as White, 2.3 per cent as Asian and 1.1 per cent as Black (2021 Census)</p> <p>People with a mixed ethnic background comprised 1.8 per cent of the population. 1 per cent of the population use a different term to describe their ethnicity (2021 Census)</p> <p>92.7 per cent of residents speak English as their main language. 2021 Census data shows that after English, Polish, Romanian, Chinese, Portuguese, and Arabic are the most spoken languages in Plymouth (2021 Census).</p>	<p>No adverse impact. The project will promote access to all</p>	<p>N/A</p>	<p>N/A</p>
<p>Religion or belief</p>	<p>48.9 per cent of the Plymouth population stated they had no religion. 42.5 per cent of the population identified as Christian (2021 Census).</p> <p>Those who identified as Muslim account for 1.3 per cent of Plymouth’s population while Hindu, Buddhist, Jewish or Sikh combined totalled less than 1 per cent (2021 Census).</p>	<p>No adverse impact. The project will promote access to all</p>	<p>N/A</p>	<p>N/A</p>
<p>Sex</p>	<p>51 per cent of our population are women and 49 per cent are men (2021 Census).</p>	<p>No adverse impact. The project will promote access to all</p>	<p>N/A</p>	<p>N/A</p>
<p>Sexual orientation</p>	<p>88.95 per cent of residents aged 16 years and over in Plymouth describe their sexual orientation as straight or heterosexual. 2.06 per cent describe their sexuality as bisexual, 1.97 per cent of people describe their sexual orientation as gay or lesbian. 0.42 per cent of residents describe their sexual orientation using a different term (2021 Census).</p>	<p>No adverse impact. The project will promote access to all</p>	<p>N/A</p>	<p>N/A</p>

SECTION FOUR: HUMAN RIGHTS IMPLICATIONS

Human Rights	Implications	Mitigation Actions	Timescale and responsible department
	N/A	N/A	N/A

SECTION FIVE: OUR EQUALITY OBJECTIVES

Equality objectives	Implications	Mitigation Actions	Timescale and responsible department
Celebrate diversity and ensure that Plymouth is a welcoming city.	This project aims to achieve this, in particular by promoting access to the Waterfront and the NMP for all	N/A	N/A
Pay equality for women, and staff with disabilities in our workforce.	N/A	N/A	N/A
Supporting our workforce through the implementation of Our People Strategy 2020 – 2024	N/A	N/A	N/A
Supporting victims of hate crime so they feel confident to report incidents, and working with, and through our partner organisations to achieve positive outcomes.	N/A	N/A	N/A
Plymouth is a city where people from different backgrounds get along well.	N/A	N/A	N/A

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